



CODE OF CONDUCT AGREEMENT

This Code is in effect for all students Enrolled at Emerson

Emerson Preparatory School strives to be an institution in which each student's dedication to learning, pride in Emerson as an institution, and fundamental respect for all members of the school community, serve as a sufficient guide for individual conduct. Students are expected to refrain from any behavior or action that negatively impacts:

(1) the learning experience of other students, (2) the effectiveness of faculty members, or (3) the public image of the school. The few rules outlined below help ensure that Emerson remains a safe, comfortable, and enjoyable environment for everyone.

Mutuality:

All members of the community are expected to treat one another in a spirit of acceptance that is in keeping with the egalitarian philosophy of the school.

Academic Honesty:

All students are expected to do their own best work in all classes, and refrain from any action that violates the principles of an academic community. Violations of academic honesty include, but are not limited to: cheating or helping another to cheat; plagiarizing in part or in full; submitting work previously done for another course, or work done by another person; accessing restricted testing materials; and falsifying, altering, or disrupting student records (paper or digital). Violations of academic integrity are grounds for loss of credit for an assignment or for a course and in certain circumstances may prove sufficient grounds for suspension or expulsion from the school."

Attire:

As ambassadors of the school to the larger community, students are expected to look presentable. Please do not wear articles of clothing which are excessively ripped, provocative, or which contain offensive, profane, or inappropriate designs or slogans. Footwear must be worn at all times.

Language:

Students are expected to avoid using language which may be perceived as obscene, profane, offensive, aggressive, or intolerant, in class, on school grounds, or during school field trips.

Trash:

Make sure all trash is disposed of properly. Please recycle any paper, plastic, and aluminum cans by placing them in appropriate recycling bins provided throughout the school.

Food and Drink:

Please do not eat at the computers. Students are also asked not to bring food or drink into the classrooms during class time.

Tardiness:

Students are expected to be in the classroom when the bell signals the start of class time. They should arrive with all required materials, ready to begin. Students who establish a pattern of lateness in any class run the risk of being involuntarily withdrawn from that class.

Absenteeism:

Students who establish a pattern of unexcused absences in any class run the risk of being involuntarily withdrawn from that class. The school also reserves the right to withhold credit from students who miss significant numbers of class meetings, even if for legitimate reasons.

Cell Phones and Other Electronic Devices:

Use of electronic devices in the classroom for purposes unrelated to instruction or the completion of schoolwork is distracting and discourteous. All cell phones are expected to be off (not on "silent"), and out of reach at all times during class. Phones should not ring, be answered, or even checked during class. Text messaging during class time is strictly prohibited. If a student uses a cellular device during class time, apart from a time when a teacher expressly allows the devices for a particular use, that device may be confiscated by the instructor for the remainder of the class period. Students who leave class and use their cellular device during the period may have their device confiscated by any member of the staff.

In the case of an emergency, parents/guardians can reach students by calling the school office.

I understand and agree that my phone may be confiscated if I use it outside permitted times or ways in class, or in the halls at class time. If an instructor or administrator tells me to put away or surrender my phone, I will do so immediately and without objection, even if I feel the matter is urgent or a misunderstanding. I know I can always follow up in an appropriate way at a later time. Student Signature: _____

Electronic devices

Electronic devices must never be used to mock, harass, or threaten any member of the school community. Acts of cyber-bullying are not limited to public formats like Twitter, Facebook, blogs, or websites, but also include e-mail messages, instant messaging, and text messaging. Instances of cyber-bullying can occur on or off school property, and during or outside the academic day. Consequences for any student found to have committed an act of cyber-bullying range from corrective behavioral interventions up to and including suspension or expulsion from the school.

Smoking:

Smoking is not allowed anywhere near the school grounds or within sight of the school, including the entire block of 18th Street and the vicinity of the SEIU building.

Theft, Vandalism, Drugs/Alcohol, and Weapons:

Instances of theft or vandalism are sufficient grounds for immediate expulsion. Bringing drugs/alcohol, weapons, or any other dangerous items to school is also sufficient grounds for immediate expulsion.

Student and Parent Consent to this Agreement (parents please initial each paragraph)

_____ I/We understand that the School reserves the right to exclude, temporarily or permanently, a current or newly enrolled Student and/or terminate this Contract if the Head deems such action advisable and in the interest of the Students and/or the School. I/We understand that the School reserves the right to modify or terminate a program if the Head deems such action advisable and in the interest of the School.

_____ I/We agree not to engage in any conduct or activities that may be disruptive or detrimental to the School, its students, employees, and I/we understand that the School reserves the right to dismiss my/our Student if it reasonably determines that I/we have engaged in such conduct or activities. Further, I/we understand and agree to the right of the School to search the person or property of students wherever, in its sole discretion, the School deems it necessary for the welfare of students or the protection of School property.

_____ In signing this Contract, I/we verify that I/we have reviewed the rules, regulations and policies of the School as stated in the current Student Code of Conduct (attached) with my/our Student. I/We agree to be bound, and I/we have explained to my/our Student that he/she is also bound, by this document and understand that the may be amended from time to time.

Parent/Guardian Signature: _____ **Date:** _____

Print Parent/Guardian Name: _____

Student Signature: _____ **Date:** _____

Print Student Name: _____